



BROWN DOOR VPK 2023 Parent Orientation

Time	Daily Schedule
7:30-7:50	Drop off in Science Lab
7:50-8:50	Playground/Walk to class
8:50-9:00	wash hands Morning Snack
9:00-9:30	Morning snack
9:30-10:00	Circle Time
10:00 – 10:30	Small Group, Science, Gardening
10:30 – 11:30	Centers (Tuesday - Music 11:30 -12:00) (Tue./Wed. – Soccer: 11:00 – 11:30)
11:30-12:00	Storytime
12:00-1:00	Lunch/Bathroom/Oral Hygiene/Nap Preparation
1:00-2:30	Nap
2:30 – 3:00	Bathroom/Snack
3:00 – 3:30	Mighty Minutes/ Intentional Cards
3:30-4:45	Tabletops/Centers
4:45-5:30	Playground/Dismissal

Our Mission Statement: We believe that every child has unique gifts and talents. It is our responsibility to find and nurture those gifts and talents in every child. We also believe that every staff member has unique gifts and talents. It is our responsibility to find and nurture those gifts and talents in every staff member.



- Amazing teacher & friend
- Never stops learning
- Always there to help

Ana Borbonet

Ana was born November 3rd in Cuba. She is married with two sons. She has been a teacher since 1990. She holds an AA Degree Elementary Education and a certificate in Early Childhood. In her spare time, she likes going to the movies and the beach. She also loves watching her sons play baseball. Exceptional Service Since 2005



- Nice to others
- Always Patient
- Determined
- Inspiring
- A lovely person

Nadia Ahmed

Nadia was born on September 14th in Pakistan. She is married and has three children. Nadia has her Associates Degree in Early Childhood and is continuing her education to complete her Bachelor Degree. She has worked with children since she completed high school. She enjoys reading and spending time with her family. Exceptional Service Since 2013



- Joyful
- Always positive
- Cares for others
- Kind hearted
- Imaginative
- Enjoys sports
- Lifelong learner
- Everyone's friend

Jacqueline Durruthy

Jacqueline was born in Havana, Cuba on October 15th. She was a park manager for the City of Miami Parks and Recreation and retired in 2017 after 29 years. She enjoys athletics and teaching kids sports. She was an education major at FIU and her hobbies include playing softball. Exceptional Service Since 2018

Our Soccer Coach

Healthy Habits and Safety: We believe in teaching children to be healthy. This is done through healthy eating, gardening, physical activity, & proper hygiene. Staff practice healthy eating and exercise to stay healthy for our students. We believe it is important to teach children to be safe both in school and in the outside world. Keeping students safe while at school is our #1 priority. We properly supervise children at all times.

Respectful and Courteous: At Kids For Kids Academy we respect each other as colleagues. We also respect each child and their individuality, and identify their gifts and talents. We believe that mutual respect with our clients/parents is crucial in a child's education.

Professionalism: We ask to be treated by our clients as professionals. We are hardworking professional educators that strive through professionalism to achieve excellence. We are always learning to better ourselves and provide only the highest level of education for our students.



Family: We are a family friendly school and encourage all families to thrive at our center. We welcome families of all races, religions, and family make ups and embrace and celebrate diversity. Our staff serves as an extended family to each other. We are there for each other through difficulties and to celebrate the special times in each other's lives. If one is in need, we all step in to be there for each other.

Empathy, Generosity & Kindness: We believe it is important to teach children to be kind to others and the importance of empathy. We teach children to be grateful for what they have and to give generously to those who are in need or are less fortunate. Our staff is empathetic and kind toward each other. We refrain from gossip. We give of ourselves to each other if we know someone on our staff needs help.

Innovation and Creativity: Our staff members are out of the box thinkers and problem solvers. We are always looking for new ways to make education relevant, stimulating and fun in today's world. We embrace science, art, music, sports, and find creative ways to learn through play.

First Day Of School Reminders For VPK Student: PLEASE READ CAREFULLY

- Please be sure to scan in your child every morning in the Brightwheel APP on your phone. This is our means of ensuring that ratios are maintained in every class and that we send in

enough lunches into our classrooms. Once your child is scanned in they should report as follows:

- 7:30-7:50 Report to the Science Lab 7:50-9:00 Playground
- Students are asked to be at school no later than 8:55. Students arriving after 9:00 should be dropped off at the office and will wait til a staff member can take them to the room. PLEASE DO NOT GO TO THE CLASSROOM. Teacher are not permitted to admit kids at the door.
- If your child will be absent or come late, please let us know in Brightwheel so that we won't worry and can also have enough meals for all students.
- Please remember that unless your child has a medical or religious exception, we cannot allow outside food in our school. All children arriving by 9:00 will be offered a morning snack unless the parents advises otherwise. Due to our USDA Food Program guidelines, morning snack cannot be served after 9:00 am. Outside food must be consumed prior to entering the building.
- Items to bring to school:
 - A change of clothing **marked with your child's name placed in a gallon zip lock bag** that will be left in your child's cubbie until it is used. Once clothing is soiled, it will be sent home and you are asked to replace it with clean clothing. The **school uniform is required.**
 - The polo must be worn Monday – Thursday and the polo or school T-Shirt must be worn on Fridays. Over the summer, you can wear either the polo or the school T-shirt every day. If your child comes to school without their uniform, we will provide one and bill your account.
 - Your child may wear shorts, leggings or pants, **Skirts and tutu's are not permitted.**
 - If you wish to send a jacket, it must be a plain solid jacket with the child's name written inside. No printed jackets for those with superhero themes.
 - **Please do not send in jewelry, headbands or toys of any kind.**
 - Sneakers should be able to slide on or use Velcro. **No laces please and No CROCS.**
 - **Except earrings, NO JEWELRY OF ANY KIND IS PERMITTED.**
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- Three hours of the day are paid for by VPK. VPK allows for up to 3 days absent each month. After the 3rd day, the school will no be paid and parent accounts will be billed for \$15 for each absence after the 3rd day. Keep in mind, some days are considered NON INSTRUCTIONAL. On those days, attendance is not taken and absences are not counted.
- When you arrive for pick up, ring the bell at the front door after scanning out and get a pick up pass. Take that pick up pass and give it to the teacher.
 - Students attending VPK until 2:00 will not nap. They will be taken to the playground at 1:00 then the science lab at 1:30. They should be picked up there.
 - If your child is in full day VPK, if you pick up before 4:45 take the pick-up pass to the classroom and the teacher will release your child. **THE TEACHERS WILL NOT RELEASE KIDS WITH OUT A PICK UP PASS.** This is to ensure that only authorized individuals pick up.
 - If you pick up from 4:45 on, you will find your child on the playground. Ring the bell and your child will be released once you hand the card to the teacher.
 - At the end of each month, VPK parents must sign the VPK attendance book. Please make sure to do that before the 2nd business day of the month or we could be denied funding for your child.

- You can review the teacher lesson plans in the Brightwheel app so you can discuss the day's activities with your child. We will also do our best to send 2-3 photos weekly in this APP. **Each Friday, the director will send a weekly letter to your email and in the APP. The teacher will also send a letter. This recap will also include developmental milestone, events of our week, Student of The Week, and upcoming activities.**
- Some months, VPK kids may attend one fieldtrip a month. If your child is in attendance on that day, your account will be billed \$8. Fieldtrip dates are listed on the calendar.
- We do our best to keep our school healthy. PLEASE KEEP SICK CHILDREN HOME. If while at school your child develops a fever, diarrhea or has excessive nasal discharge you will be called to pick up. Please come as quick as possible as your child will be quarantined in the main office. **Children who are sent home with a fever cannot return the next day as they must be fever free for 24 hours before returning to school.** If your child has a communicable disease they must have a doctor's note to return to school.
- **Although our staff is vaccinated against the COVID Virus we cannot control if a child comes to our school with COVID. You will be notified immediately if this is the case.**
- Please read the Parent Handbook on our website located at www.kidsforkidsacademy.com on the website, go to the Parent Corner. Here is a direct link to the Parent Handbook. <https://m2789a.p3cdn1.secureserver.net/wp-content/uploads/2023/01/parent-handbook-kids-for-kids-2023-1.pdf>
- **All parents are responsible for following all guidelines in the parent handbook.**

Recordatorios del primer día de clases para el estudiante de VKK: POR FAVOR LEA ATENTAMENTE

- Asegúrese de escanear a su hijo todas las mañanas en la aplicación Brightwheel en su teléfono. Este es nuestro medio para garantizar que se mantengan las proporciones en cada clase y que enviemos suficientes almuerzos a nuestras aulas. Una vez que su hijo sea escaneado, debe informar lo siguiente:

- o 7:30-7:50 Informe al Laboratorio de Ciencias 7:50-9:00 Parque infantil

Se les pide a los estudiantes que estén en la escuela a más tardar a las 8:55. Los estudiantes que lleguen después de las 9:00 deben ser dejados en la oficina y esperarán hasta que un miembro del personal pueda llevarlos a la habitación. **POR FAVOR, NO VAYA AL AULA.** A los maestros no se les permite admitir niños en la puerta.

- Si su hijo estará ausente o llegará tarde, háganoslo saber en Brightwheel para que no nos preocupemos y también podamos tener suficientes comidas para todos los estudiantes.
- Recuerde que a menos que su hijo tenga una excepción médica o religiosa, no podemos permitir alimentos externos en nuestra escuela. A todos los niños que lleguen antes de las 9:00 se les ofrecerá un refrigerio por la mañana a menos que los padres indiquen lo contrario. Debido a las pautas de nuestro Programa de Alimentos del USDA, no se puede servir un refrigerio por la mañana después de las 9:00 a.m. Los alimentos del exterior deben consumirse antes de ingresar al edificio.

- Artículos para llevar a la escuela:

- o Un cambio de ropa marcado con el nombre de su hijo colocado en una bolsa con cierre hermético de un galón que se dejará en el cubículo de su hijo hasta que se use. Una vez que la ropa esté sucia, se enviará a casa y se le pedirá que la reemplace con ropa limpia. Se requiere el uniforme escolar.

- o El polo debe usarse de lunes a jueves y el polo o la camiseta de la escuela deben usarse los viernes. Durante el verano, puedes usar el polo o la camiseta de la escuela todos los días. Si su hijo viene a la escuela sin su uniforme, le proporcionaremos uno y le facturaremos su cuenta.

Su hijo puede usar pantalones cortos, leggings o pantalones, no se permiten faldas ni tutú.

- o Si desea enviar una chaqueta, debe ser una chaqueta sólida lisa con el nombre del niño escrito dentro. No hay chaquetas impresas para aquellos con temas de superhéroes.

- o Por favor, no envíe joyas, diademas o juguetes de ningún tipo.

- o Las zapatillas deben poder deslizarse o usar Velcro. Sin cordones por favor y sin CROCS.

- o Excepto pendientes, **NO SE PERMITEN JOYAS DE NINGÚN TIPO.**

- Política de cumpleaños: No permitimos servir comida desde casa para cumpleaños. Los siguientes artículos se pueden enviar para que los niños los compartan para el cumpleaños:

- o **PARA CELEBRACIONES A LA HORA DEL ALMUERZO** (Por favor, notifique a la escuela al menos 48 horas antes).

o Pizza de queso entregada en un restaurante, 2 rebanadas por niño. Consulte con el maestro de su hijo para la hora del almuerzo.

o Happy Meals con nuggets de hamburguesa o pollo, papas fritas, leches y rodajas de manzana. NO SE PERMITIRÁ JUGO NI GALLETAS.

o No permitimos pasteles, cupcakes o helados como parte de nuestra iniciativa saludable. Por favor, informe al maestro de su hijo con anticipación que traerá un regalo.

o CELEBRACIONES DE MERIENDAS POR LA TARDE (los artículos deben comprarse en la tienda y no se pueden hacer en casa debido a las restricciones de COVID)

o Tazas de yogur o yogur bebible (1 por niño)

o Tazas de gelatina individuales y una lata de spray de crema batida

o Tienda individual trajo tazas de fruta.

- Las CELEBRACIONES DE CUMPLEAÑOS permitidas en el sitio incluyen: The Jungle Gym Fitness Bus \$ 150 por una hora, llame a Geovanna para reservar 305-987-0787. A uno de los padres se le permite tomar fotos en el Jungle Gym.

- Se permiten bolsas de regalos que contienen artículos como bocadillos de frutas, peces de colores y juguetes pequeños y se enviarán a casa a medida que recojan a cada niño. LOS DULCES NO ESTÁN PERMITIDOS EN LAS BOLSAS DE GOOIE

- Los globos no están permitidos en el sitio ya que presentan un peligro de estrangulamiento.

- Tres horas del día son pagadas por VPK. VPK permite hasta 3 días de ausencia cada mes. Después del 3er día, la escuela no será pagada y las cuentas de los padres serán facturadas por \$15 por cada ausencia después del 3er día. Tenga en cuenta que algunos días se consideran NO INSTRUCTIVOS. En esos días, no se toma la asistencia y las ausencias no se cuentan.

- Cuando llegue para recogerlo, toque el timbre en la puerta principal después de escanear y obtenga un pase de recogida. Toma ese pase de recogida y dáselo al maestro.

- Los estudiantes que asistan a VPK hasta las 2:00 no tomarán una siesta. Serán llevados al patio de recreo a la 1:00 y luego al laboratorio de ciencias a la 1:30. Deberían ser recogidos allí.

- Si su hijo está en VPK de día completo, si recoge antes de las 4:45, lleve el pase de recogida al aula y el maestro liberará a su hijo. LOS MAESTROS NO LIBERARÁN A LOS NIÑOS SIN UN PASE DE RECOGIDA. Esto es para garantizar que solo las personas autorizadas recojan.

- Si recoge a partir de las 4:45, encontrará a su hijo en el patio de recreo. Toque el timbre y su hijo será liberado una vez que le entregue la tarjeta al maestro.

- Al final de cada mes, los padres de VPK deben firmar el libro de asistencia de VPK. Asegúrese de hacerlo antes del 2º día hábil del mes o se nos podría negar la financiación para su hijo.

- Algunos meses, los niños de VPK pueden asistir a una excursión al mes. Si su hijo asiste ese día, se le facturará a su cuenta \$8. Las fechas de las excursiones se enumeran en el calendario.
- Hacemos todo lo posible para mantener nuestra escuela saludable. POR FAVOR, MANTENGA A LOS NIÑOS ENFERMOS EN CASA. Si mientras está en la escuela su hijo desarrolla fiebre, diarrea o tiene secreción nasal excesiva, se le llamará para que lo recoja. Por favor, venga lo más rápido posible ya que su hijo será puesto en cuarentena en la oficina principal. Los niños que son enviados a casa con fiebre no pueden regresar al día siguiente, ya que deben estar libres de fiebre durante 24 horas antes de regresar a la escuela. Si su hijo tiene una enfermedad transmisible, debe tener una nota del médico para regresar a la escuela.
- Aunque nuestro personal está vacunado contra el virus COVID, no podemos controlar si un niño viene a nuestra escuela con COVID. Se le notificará inmediatamente si este es el caso.
- • Lea el Manual para padres en nuestro sitio web ubicado en www.kidsforkidsacademy.com en el sitio web, vaya al Rincón para padres. Aquí hay un enlace directo al Manual para padres. <https://m2789a.p3cdn1.secureserver.net/wp-content/uploads/2023/01/parent-handbook-kids-for-kids-2023-1.pdf>
- Todos los padres son responsables de seguir todas las pautas en el manual para padres.

Birthday policy: The following items can be sent in for children to share for the birthday:

- FOR LUNCHTIME CELEBRATIONS (Please notify the school at least 48 hour prior).
- Cheese pizza delivered from a restaurant, 2 slices per child. Please check with your child's teacher for the lunch time.
- Happy Meals with hamburger or chicken nuggets, fries, milks, and apple slices. NO JUICE OR COOKIES WILL BE PERMITTED.
- AFTERNOON SNACK CELEBRATIONS (items must be store bought and cannot be made at home)
- Yogurt cups or drinkable yogurt (1 per child), Individual Jello cups & a spray can of whipped cream ,Individual store brought fruit cups.

BIRTHDAY CELEBRATIONS permitted on site include:

- The Jungle Gym Fitness Bus \$150 for one hour, call Geovanna for booking 305-987-0787. One parent is permitted on the Jungle Gym to take pictures.
- A Sensorial Storytime or Themed Sensory Play Presented by Kidzz Sense \$150 an hour.
- For bookings call Sylvia at 786-255-4403
- Goodie bags containing items like fruit snacks, goldfish, and little toys are permitted and will be sent home as each child gets picked up. CANDY IS NOT PERMITTED IN GOOIE BAGS

Celebrate Your Child's Birthday At School With All Their Friends!



One Hour Of Fitness Fun only \$150 Call Geovanna to reserve at 305-987-0787

One Parent permitted on the bus to take photo of the party.

Celebrate your child's birthday in a SENSE-sational way!



One Hour of Sensorial Story Time or Themed Sensory Play for \$150.
Call Sylvia to reserve at 786-255-4403. Birthday Child receives a gift.

