



Weekly Newsletter

October 22, 2020

Dear Parents,

Thank you to everyone who has activated their child's account in Brightwheel. We are excited to launch this new comprehensive software management system and parent communication tool. As of Monday, we will no longer be using Life Cubby. To see photos of your child, the lesson plan for the week and your child's daily sheet, you will need to activate your Brightwheel account. Please check your SPAM and Junk Mail if you have not gotten your invite to sign up. You can also reply to this email and I will send you a new link. For more information on Brightwheel [click this link](#) to see my letter from last week and the link to the parent video.

Please note the phase in timeline below. By 11/2 all families must activate their account as you will need the app on your phone to sign in your child. On 11/2 have the app open and approach one of the 8 check in windows to scan your child in. We are excited about this touchless check in.

You are also asked no later than 11/2 to link your bank account with the app. The 11/9 draft will be done using Brightwheel. Each Friday, parents will get an email with a copy of your current charges. If you wish to pay by credit card, you can do so from the invoice, but please note a fee will apply. You can also click to pay using your bank account if you have not chosen the enroll in autopay option. Please be aware the only way to avoid all late fees is to sign up for autodraft. Those who do not do that are responsible for making their payment using Zelle, Cash App or by bringing cash to the school NO LATER THAN 6 pm each Monday. Any accounts with

balances after 6:00 pm Monday will incur a non-refundable late fee. Be safe, enroll in auto pay. There is not cost for this service.

PHASE IN TIMELINE:

10/16 Parents will receive email with sign up information

10/26 Brightwheel will replace Life Cubby

11/2 Parents will start signing in and out in the app

11/2 Parents asked to have their banking information updated

11/9 Parents will be billed and drafted with Brightwheel

See a video tutorial [HERE!](#)

Next week is our annual Halloween Happening. Please send your child to school in their costume on Friday, October 29th. No weapons or masks please. Please send a change of clothing in a bag. We will change your child after the parade. As parents are no longer permitted on site, we will videotape the parade and put it on Facebook and in Brightwheel. If you have not brought in a bag of candy for homeless kids or non candy treats for the parade, we will except those all next week.

**PLEASE CLICK ON THE LINKS BELOW TO READ THE CLASS
LETTER FOR YOUR CHILD'S CLASS.**

[Red Door](#) [Yellow Door](#) [Rainbow](#)

[Blue Door](#) [VPK: Brown, Purple, Orange](#)

[Gold Kindergarten](#)

[Silver First Grade](#)

Have a great weekend!

Beth Rosenthal Davis, Ed.S, NBCT

Director

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